
Deferred Payment Option/Deferred CorpTA

(Corporate Tuition Reimbursement Directly to Employee)

Students eligible for tuition reimbursement directly to employee may select a deferred payment option for tuition and fees through the online Financial Check-In process. Payment will be automatically drafted from student's personal checking account or credit card 30 days from end of term. The student is ultimately responsible for any balance incurred regardless of employment status, employer eligibility changes, or reimbursement status. Student's who participate in the Deferred Payment Option and who later fail to attend courses, withdraw or drop courses are liable for the full amount owed in accordance with Liberty University catalog policy. *Textbooks and course materials are purchased by the student and are not eligible for book vouchers.*

To Be Completed by The Student:

Full name: _____

LU ID#: _____

Mailing Address: _____

Email Address: _____

Primary Phone: (____) _____

Employer: _____

Business Phone: _____

Circle Term: Fall Spring Summer Intensive

Year: _____

Employee Signature _____

Date: _____

To Be Completed By Employer:

Documentation of eligibility must be submitted with this form in order for student to participate in the Deferred Payment Option at Liberty University. This documentation must include your employee eligibility and guidelines related to reimbursement. (For example: Is the student reimbursed for tuition only, tuition and fees, or a cap rate per term and/or year, etc.)

I confirm(Student Name) _____ is eligible to receive reimbursement directly from
(Company) _____ based on employment guidelines.

Employer Signature _____

Date: _____